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GAO

C/O: Visitor Services and Volunteer Coordinator
Ottawa Art Gallery
2 Daly Ave
Ottawa, ON
K1N 6E2

volunteer@ottawaartgallery.ca

Thank you for your interest in joining our community of volunteers! You can fill out this form and mail it to us at the above address.

TELL US ABOUT YOU:

Full Name: _____ Date of Birth (yyyy/mm/dd): _____

Email: _____ Phone Number: _____

Do you prefer contact via **Phone** or **Email**? (Circle one)

Address: _____ City: _____ Postal Code: _____

Do you have any allergies?

Do you have any medical conditions you would like to tell us about? _____

What languages do you use? (Check all that apply)

	Beginner	Intermediate	Fluent
English	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
French	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
ASL/LSQ	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other (specify)	_____		

Do you have any skills or qualifications you want to tell us about? (ex. education, awards, training, certifications. Etc.)? _____

WHEN CAN YOU VOLUNTEER?

In order to find the best option for you, we need to know how often you can commit to volunteering with us and when you're free. Volunteer shifts can range from 2 hours to 8 hours in length, depending on department and availability.

How often can you volunteer (Check one):

- 1 – 3 times per week
- 1 – 3 times per month
- 3+ times a year
- Other (specify) _____

When are you available?

	Early (7am-9am)	Morning (9am-11am)	Noontime (11am-2pm)	Afternoon (2pm-5pm)	Evening (5pm onwards)	N/A
Monday	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tuesday	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Wednesday	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Thursday	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Friday	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Saturday	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sunday	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Is there any time of the year you are not available? _____

EMERGENCY CONTACT

Emergency Contact name: _____

Emergency Contact phone number: _____

CERTIFICATIONS

Do you have a valid police check from the Ottawa Police Service? Y N

*Please note that a vulnerable sector check is required in most volunteer positions, especially when working with individuals defined under the vulnerable sector regulations. If you do not have a valid record check, you can access a volunteer intention letter and an OPS Application on our "Get Involved" page.

Do you have a valid Smart Serve certification? Y N

* Please note that volunteers who serve or handle alcohol during events must have proof of certification.

If yes, what is your Smart Serve certification number? _____

Do you have valid First Aid training? Y N

* It is not mandatory to be first-aid certified, but it is considered an asset.

If yes, what is your certification number? _____