

OTTAWA ART GALLERY FACILITY RENTALS

	ALMA DUNCAN	NORTH TERRACE	SOUTH TERRACE	BOARD ROOM	JACKSON	GALERIE ANNEXE
AVAILABILITY	All Year	+ Alma Duncan Rental April 15th- November 1st	+ Alma Duncan Rental April 15th- November 1st	9am-5pm	6pm-11pm	6pm-11pm
SIZE (SQ. FT.)	3,660	1,796	1,914	570	1,765	1,105
USE	Galas Weddings Banquets Conferences Screenings	Cocktail receptions Wedding ceremonies	Cocktail receptions Wedding ceremonies	Meetings	Cocktail receptions Dinners	Intimate gatherings and ceremonies Cocktail receptions
EQUIPMENT*	Bose sound system Microphone Stage Podium+	Bose sound system Microphone Podium	Bose sound system Microphone Podium	HDMI cable hookup TV Screen Conference phone White board	Bose sound system Microphone Podium Stage	Bose sound system Microphone Podium
CAPACITY	Cocktail 350 Seated 150 Theatre 245	Cocktail 120 Theatre 80	Cocktail 160 Theatre 120	Conference Table 22	Cocktail 80 Seated 50	Cocktail 75
RATES <small>Weekdays: Mon-Thurs Weekends: Fri-Sun</small>	Winter Weekdays/ Weekends \$2,500/\$3,500 Spring/Summer/Fall Weekdays/Weekends \$3,500/\$5,000	Included in Alma Duncan Rental Spring/Summer/ Fall	Included in Alma Duncan Rental Spring/Summer/ Fall	Weekdays/ Weekends \$500	Weekdays \$1,500 Weekends \$2,500	Weekdays \$1,500 Weekends \$2,500

*Equipment rentals available at an additional cost.

+Professional projector and screen services available for Alma Duncan Salon.

EVENT INQUIRIES: Please contact us by completing our [online submission form](#).

We offer a 15% discount for non-profit and government events.

Food & Beverage is not included. Please contact us for more information on our exclusive caterers.

A 15% coordination fee will be added to all services, including room rental costs.

Rates apply to our hours of operation, and are subject to change without notice.

