



OAG
GAO

Ottawa Art Gallery
50 Mackenzie King Bridge
Ottawa, ON
K1N 0C5

613-233-8699
www.oaggao.ca

Ottawa Police Service, Police Record Check department;

To whom it may concern;

We have the intention of engaging _____ as a volunteer with the Ottawa Art Gallery. Their volunteer involvement would include instances of working with individuals from the vulnerable sector, mainly children under the age of 18 years. This volunteer opportunity is conditional upon their passing a Vulnerable Sector Record Check from the Ottawa Police Service.

Please let me know if you require further information in regards to this request.

Sincerely,

Alexandra Badzak
Director & CEO
Ottawa Art Gallery
Charitable registration #13707-8960-RR0001